

[REDACTED]
8 June 1979

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MEMORANDUM FOR: Chief, Plans and Programs Staff

VIA: [REDACTED] Director of Training

FROM: [REDACTED]

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SUBJECT: Annual Report on Energy Management (U)

REFERENCE: Memo to [REDACTED] fr C/P&PS/OL (OL 9 1740)
(OTR 79-9241) dtd 1 May 79, Subject:
Required 5% Reduction in Agency Energy
Use

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1. In accordance with referent request, [REDACTED]

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[REDACTED] The report-
ing format previously established and used last year is once
again being followed. Comparisons of utility consumption
rates and costs for this and the previous year are attached. (C)

2. General Operations Summary:

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[REDACTED]

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[REDACTED]

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[REDACTED]

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b. Utilities: Conservation measures taken during the past year have resulted in a reduction in the amount

[REDACTED]

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[REDACTED] instituted mandatory controls to raise thermostat settings in [REDACTED] buildings in summer and will follow the White House directive by setting thermostats at 65 degrees during working hours and 55 degrees during nonworking hours during the heating season. We expect a reduction in energy use will be the result.

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During the past year electricity consumption has been relatively constant. The slight increase can again be attributable to increased use of

[REDACTED]

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[REDACTED] In compliance with the recent White House directive, we are also in the process of reducing lighting in [REDACTED] buildings and have advised [REDACTED] [REDACTED] to turn off lighting and electrical appliances [REDACTED] when not in use.

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4. Executive Summary:

[Redacted]

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5. In summary, every effort is now being made to improve on energy conservation at [Redacted]. We are hopeful that active [Redacted] energy management and the cooperation of all who use the [Redacted] will result in [Redacted] meeting energy conservation goals established by the White House directive which requires an overall 5 percent reduction in Federal Agency energy use during the next year. (C)

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[Redacted]

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Attachment:
Consumption Rates
and Costs Table

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